



4-H DOG CLUB PROJECT LEADER VOLUNTEER POSITION DESCRIPTION

Kentucky 4-H Dog Program
The University of Kentucky Cooperative Extension Service

POSITION TITLE:
4-H Dog Club Leader

TIME REQUIRED:
Monthly meetings - additional meetings as needed
3 hours per meeting (2 hour meeting, 1 hour planning)

LOCATION:
Appropriate location can be determined. (e.g., Cooperative Extension Office)

GENERAL PURPOSE:

- Teach specific skills to 4-H members as outlined in the 4-H project material.
- Advise members and parents about opportunities to showcase their completed projects (e.g., County Fair, State Fair, State 4-H Dog Camp, etc.) including dates, locations and requirements.

SPECIFIC RESPONSIBILITIES:

- Pick up dog project books from the County Extension Office and distribute to members
- Assist members in the selection and/or training of their dogs
- Advise the 4-H professional of the members' progress
- Assist members in filling out project records upon completion of the project
- Participate in volunteer development opportunities as offered
- Follow all guidelines and policies of the University of Kentucky Cooperative Extension Service, the Kentucky 4-H program and the county 4-H program
- Encourage guardian/parental participation and support
- Provide positive feedback to members

QUALIFICATIONS:

- Must complete the Volunteer Application process and be approved by the Youth Protection/Risk Management Committee
- The ability to organize information and materials
- The ability to work with minimum supervision from professional staff
- The ability to educate youth while nurturing positive self esteem, decision making, responsibility and leadership in the youth
- The ability to communicate effectively with youth, parents and other adult volunteers
- A sincere interest in sharing knowledge and skills in the dog project with youth in an informal setting

BENEFITS:

- Appropriate resource materials will be provided
- Professionals will be available for consultation on a one-to-one basis
- Recognition will be provided to volunteers

- The opportunity to work with youth and provide positive support and growth experiences
- Reimbursement for attendance at approved forums, conferences, workshops, in-services and 4-H Dog Camp

SALARY:

Unsalaries; volunteer. This position does not imply employment with the University of Kentucky

MENTOR/SUPERVISING PROFESSIONAL

NAME:

ADDRESS:

CITY, STATE, ZIP:

PHONE:

FAX:

E-MAIL:

“I have read, understand and agree to fulfill the purpose and responsibilities of this volunteer position and further agree to accept guidance and direction from the supervisor. I am committing to involve individuals regardless of race, color, age, sex, religion, disability or national origin in educational experiences in cooperation with other Extension volunteers and Extension personnel. I also understand that failure to fulfill the purpose and responsibilities of the volunteer position and to accept guidance and direction from the supervisor could result in suspension of my position. I also understand that this volunteer position is renewable annually; I will notify the supervising professional if I am no longer interested in serving.”

Signature of Volunteer

Date

Signature of Extension Professional

Date