



## WEEKLY SCHEDULE OF EXTENSION ASSISTANT

Extension Assistant:

Week of: \_\_\_\_\_ through: \_\_\_\_\_, 20\_\_

*(Fill in plan of work prior to the week. Update with actual work accomplished and turn in with the next week's plan.)*

DATE	WORK/LOCATION	WHAT I PLAN TO DO	CHECK IF COMPLETED NOTE ANY CHANGES FROM PLAN	TOTAL CONTACTS																
<b>Monday</b>  _____, 20__  Mileage: _____			<input type="checkbox"/> Complete?  Changes: _____	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"><b>Race</b></td> <td style="width: 50%;"><b>Gender</b></td> </tr> <tr> <td>Black</td> <td>Female</td> </tr> <tr> <td>White</td> <td>Male</td> </tr> <tr> <td>Asian</td> <td></td> </tr> <tr> <td>Hispanic</td> <td></td> </tr> <tr> <td>Native American</td> <td></td> </tr> <tr> <td>Other</td> <td></td> </tr> <tr> <td colspan="2" style="text-align: center;"><b>TOTAL</b></td> </tr> </table>	<b>Race</b>	<b>Gender</b>	Black	Female	White	Male	Asian		Hispanic		Native American		Other		<b>TOTAL</b>	
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**Notes to Agent:**