



University of Kentucky
 College of Agriculture,
 Food and Environment
 Cooperative Extension Service

COUNTY COORDINATOR LIST

(For 3 Agent Counties)

County:

Program Year:

County Office/Support Staff Coordinator:

Responsibilities:

- Custodial and Maintenance Supervision
- Affirmative Action
- Office Management
- Office Staff Conference

County Fiscal Coordinator:

Responsibilities:

- Financial Management
- Budget Management
- Cash Management
- Procurement & Disbursement Management
- Financial Reporting & Audits
- Inventory Management

County Extension Council and Marketing Coordinator:

Responsibilities:

- Marketing
- County and State Extension Councils
- Program Development & Reporting
- Mass Media/Social Media
- Legislative
- Student Recruitment

Agent Signature: _____ **Date:** _____

Agent Signature: _____ **Date:** _____

Agent Signature: _____ **Date:** _____



University of Kentucky
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COUNTY COORDINATOR LIST

(For 2 or 4+ Agent Counties)

County:

Program Year:

County Office/Support Staff Coordinator: (no more than 2 agents)

Responsibilities:

- Custodial and Maintenance Supervision
- Affirmative Action
- Office Management
- Office Staff Conference

County Fiscal Coordinator: (no more than 2 agents)

Responsibilities:

- Financial Management
- Budget Management
- Cash Management
- Procurement & Disbursement Management
- Financial Reporting & Audits
- Inventory Management

County Extension Council and Marketing Coordinator: (no more than 2 agents)

Responsibilities:

- Marketing
- County and State Extension Councils
- Program Development & Reporting
- Mass Media/Social Media
- Legislative
- Student Recruitment

Agent Signature: _____ **Date:** _____

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