

Agent's Evaluation of Volunteer

Please circle the most appropriate response for each statement using the following scale:

- 5 = Strongly Agree**
4 = Agree
3 = Neither Agree or Disagree
2 = Disagree
1 = Strongly Disagree

Communication Skills		
1.	The volunteer communicates effectively with participants.	5 4 3 2 1
2.	Participants clearly understand the information the volunteer presents in meetings & activities.	5 4 3 2 1
3.	The volunteer provides all the essential information participants need to fully participate in meetings & activities.	5 4 3 2 1
4.	The volunteer is a good listener.	5 4 3 2 1
5.	The volunteer provides solutions to problems that arise and see that the problems are solved completely.	5 4 3 2 1
Organizational Skills		
6.	The volunteer organizes meetings and activities well.	5 4 3 2 1
7.	The volunteer manages program/meeting time efficiently.	5 4 3 2 1
8.	The volunteer encourages participant involvement during program/meeting time.	5 4 3 2 1
9.	The volunteer efficiently arranges program materials required for program.	5 4 3 2 1
10.	The volunteer keeps accurate records of programs presented and business transacted.	5 4 3 2 1
Program Management Skills		
11.	The volunteer ensures a safe environment for learning in all settings.	5 4 3 2 1
12.	The volunteer understands and implements the Cooperative Extension Service mission.	5 4 3 2 1
13.	The volunteer uses proper management techniques.	5 4 3 2 1
14.	The volunteer recruits assistance when necessary.	5 4 3 2 1
15.	The volunteer uses a systematic approach to answer questions for participants.	5 4 3 2 1
Educational Design and Delivery Skills		
16.	The volunteer uses appropriate lesson materials and approved curriculum.	5 4 3 2 1
17.	The volunteer demonstrates knowledge of the subject matter.	5 4 3 2 1
18.	The volunteer uses a wide array of teaching techniques to meet a variety of learning styles.	5 4 3 2 1
19.	The volunteer recruits assistance when programs are beyond their knowledge base.	5 4 3 2 1
20.	The volunteer uses effective evaluation methods for the programs presented.	5 4 3 2 1

Positive Youth Development Skills		
21.	The volunteer adequately involves youth in decision making and program planning	5 4 3 2 1
22.	The volunteer motivates youth to become more involved.	5 4 3 2 1
23.	The volunteer encourages youth to meet their fullest potential.	5 4 3 2 1
24.	The volunteer supports youth in their own ideas and builds their confidence.	5 4 3 2 1
25.	Youth acquire new skills as a result of their involvement in the programs and activities that are presented.	5 4 3 2 1
Interpersonal Skills		
26.	The volunteer practices non-discrimination in all programs.	5 4 3 2 1
27.	The volunteer is patient with the participants.	5 4 3 2 1
28.	The volunteer is honest, moral and ethical.	5 4 3 2 1
29.	The volunteer is understanding of extraordinary circumstances.	5 4 3 2 1
30.	The volunteer serves as a role model at each and every available opportunity.	5 4 3 2 1

**Cooperative
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Community and Economic Development

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Disabilities
accommodated
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Co-Volunteer's Evaluation of Volunteer

Please circle the most appropriate response for each statement using the following scale:

- 5 = Strongly Agree**
4 = Agree
3 = Neither Agree or Disagree
2 = Disagree
1 = Strongly Agree

Communication Skills		
1.	The volunteer communicates effectively with participants.	5 4 3 2 1
2.	Participants clearly understand the information the volunteer presents in meetings & activities.	5 4 3 2 1
3.	The volunteer provides all the essential information participants need to fully participate in meetings & activities.	5 4 3 2 1
4.	The volunteer is a good listener.	5 4 3 2 1
5.	The volunteer provides solutions to problems that arise and see that the problems are solved completely.	5 4 3 2 1
Organizational Skills		
6.	The volunteer organizes meetings and activities well.	5 4 3 2 1
7.	The volunteer manages program/meeting time efficiently.	5 4 3 2 1
8.	The volunteer encourages participant involvement during program/meeting time.	5 4 3 2 1
9.	The volunteer efficiently arranges program materials required for program.	5 4 3 2 1
10.	The volunteer keeps accurate records of programs presented and business transacted.	5 4 3 2 1
Program Management Skills		
11.	The volunteer ensures a safe environment for learning in all settings.	5 4 3 2 1
12.	The volunteer understands and implements the Cooperative Extension Service mission.	5 4 3 2 1
13.	The volunteer uses proper management techniques.	5 4 3 2 1
14.	The volunteer recruits assistance when necessary.	5 4 3 2 1
15.	The volunteer uses a systematic approach to answer questions for participants.	5 4 3 2 1
Educational Design and Delivery Skills		
16.	The volunteer uses appropriate lesson materials and approved curriculum.	5 4 3 2 1
17.	The volunteer demonstrates knowledge of the subject matter.	5 4 3 2 1
18.	The volunteer uses a wide array of teaching techniques to meet a variety of learning styles.	5 4 3 2 1
19.	The volunteer recruits assistance when programs are beyond their knowledge base.	5 4 3 2 1
20.	The volunteer uses effective evaluation methods for the programs presented.	5 4 3 2 1

Positive Youth Development Skills		
21.	The volunteer adequately involves youth in decision making and program planning	5 4 3 2 1
22.	The volunteer motivates youth to become more involved.	5 4 3 2 1
23.	The volunteer encourages youth to meet their fullest potential.	5 4 3 2 1
24.	The volunteer supports youth in their own ideas and builds their confidence.	5 4 3 2 1
25.	Youth acquire new skills as a result of their involvement in the programs and activities that are presented.	5 4 3 2 1
Interpersonal Skills		
26.	The volunteer practices non-discrimination in all programs.	5 4 3 2 1
27.	The volunteer is patient with the participants.	5 4 3 2 1
28.	The volunteer is honest, moral and ethical.	5 4 3 2 1
29.	The volunteer is understanding of extraordinary circumstances.	5 4 3 2 1
30.	The volunteer serves as a role model at each and every available opportunity.	5 4 3 2 1

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Parent's Evaluation of Volunteer

Please circle the most appropriate response for each statement using the following scale:

- 5 = Strongly Agree**
4 = Agree
3 = Neither Agree or Disagree
2 = Disagree
1 = Strongly Disagree

Communication Skills		
1.	The volunteer communicates effectively with participants.	5 4 3 2 1
2.	Participants clearly understand the information the volunteer presents in meetings & activities.	5 4 3 2 1
3.	The volunteer provides all the essential information participants need to fully participate in meetings & activities.	5 4 3 2 1
4.	The volunteer is a good listener.	5 4 3 2 1
5.	The volunteer provides solutions to problems that arise and see that the problems are solved completely.	5 4 3 2 1
Organizational Skills		
6.	The volunteer organizes meetings and activities well.	5 4 3 2 1
7.	The volunteer manages program/meeting time efficiently.	5 4 3 2 1
8.	The volunteer encourages participant involvement during program/meeting time.	5 4 3 2 1
9.	The volunteer efficiently arranges program materials required for program.	5 4 3 2 1
10.	The volunteer keeps accurate records of programs presented and business transacted.	5 4 3 2 1
Program Management Skills		
11.	The volunteer ensures a safe environment for learning in all settings.	5 4 3 2 1
12.	The volunteer understands and implements the Cooperative Extension Service mission.	5 4 3 2 1
13.	The volunteer uses proper management techniques.	5 4 3 2 1
14.	The volunteer recruits assistance when necessary.	5 4 3 2 1
15.	The volunteer uses a systematic approach to answer questions for participants.	5 4 3 2 1
Educational Design and Delivery Skills		
16.	The volunteer uses appropriate lesson materials and approved curriculum.	5 4 3 2 1
17.	The volunteer demonstrates knowledge of the subject matter.	5 4 3 2 1
18.	The volunteer uses a wide array of teaching techniques to meet a variety of learning styles.	5 4 3 2 1
19.	The volunteer recruits assistance when programs are beyond their knowledge base.	5 4 3 2 1
20.	The volunteer uses effective evaluation methods for the programs presented.	5 4 3 2 1

Positive Youth Development Skills		
21.	The volunteer adequately involves youth in decision making and program planning	5 4 3 2 1
22.	The volunteer motivates youth to become more involved.	5 4 3 2 1
23.	The volunteer encourages youth to meet their fullest potential.	5 4 3 2 1
24.	The volunteer supports youth in their own ideas and builds their confidence.	5 4 3 2 1
25.	Youth acquire new skills as a result of their involvement in the programs and activities that are presented.	5 4 3 2 1
Interpersonal Skills		
26.	The volunteer practices non-discrimination in all programs.	5 4 3 2 1
27.	The volunteer is patient with the participants.	5 4 3 2 1
28.	The volunteer is honest, moral and ethical.	5 4 3 2 1
29.	The volunteer is understanding of extraordinary circumstances.	5 4 3 2 1
30.	The volunteer serves as a role model at each and every available opportunity.	5 4 3 2 1

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Teen's Evaluation of Volunteer

Please circle the most appropriate response for each statement using the following scale:

- 5 = Strongly Agree
 4 = Agree
 3 = Neither Agree or Disagree
 2 = Disagree
 1 = Strongly Disagree

Communication Skills		
1.	I comprehend the material presented to me during volunteer educational workshops and club meetings.	5 4 3 2 1
2.	All the necessary information I need to instruct youth during their club meetings is presented to me.	5 4 3 2 1
3.	My needs and concerns are listened to.	5 4 3 2 1
4.	I receive information in a timely manner.	5 4 3 2 1
5.	I am able to understand the philosophy and history of 4-H as presented to me.	5 4 3 2 1
Organizational Skills		
6.	Meetings/programs are efficiently coordinated.	5 4 3 2 1
7.	Program/meeting time is effectively scheduled.	5 4 3 2 1
8.	I was engaged during the meetings/programs.	5 4 3 2 1
9.	Meetings/programs are conducted in an appropriate style for the age and learning abilities of the participants.	5 4 3 2 1
10.	I receive information in a timely manner.	5 4 3 2 1
Program Management Skills		
11.	The organizational goals were presented to me in a way that I understood.	5 4 3 2 1
12.	The Volunteer kept all records of potential volunteers I contacted up to date and the Agent is informed of his/her progress in recruitment of other volunteers.	5 4 3 2 1
13.	Attendance records are kept to track my participation and involvement at various volunteer educational events.	5 4 3 2 1
14.	Recruitment strategies that I used are documented and tracked for effectiveness.	5 4 3 2 1
15.	Marketing and promotional materials were prepared well in advance of publication deadlines.	5 4 3 2 1
Educational Design and Delivery Skills		
16.	Activities were created that were appropriate for all volunteers involved in the program offered.	5 4 3 2 1
17.	Workshops were designed in a systematic and easy to understand manner.	5 4 3 2 1
18.	Material presented, related to my interests and needs.	5 4 3 2 1

19.	The volunteer was enthusiastic while presenting material.	5	4	3	2	1
20.	The volunteer demonstrated knowledge and understanding of the material.	5	4	3	2	1
Positive Youth Development Skills						
21.	The Volunteer Leader is able to relate to me the need for youth involvement during planning and implementing programs.	5	4	3	2	1
22.	I learned techniques to offer leadership opportunities to youth.	5	4	3	2	1
23.	Mentoring skills were related to me to help youth gain ownership of programs and projects.	5	4	3	2	1
24.	I learned to lead by example as teens stepped into volunteer leader roles.	5	4	3	2	1
25.	The volunteer has better equipped me to understand basic parliamentary procedures and officer duties.	5	4	3	2	1
Interpersonal Skills						
26.	The volunteer Leader is easy to approach and answers questions without bias.	5	4	3	2	1
27.	The volunteer is friendly and caring to everyone.	5	4	3	2	1
28.	The volunteer is considerate when dealing with others.	5	4	3	2	1
29.	The volunteer is sensitive to my learning style and accommodates me in his/her teaching.	5	4	3	2	1
30.	The volunteer is truthful and fair in his/her dealing with others.	5	4	3	2	1

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Volunteer's Self Evaluation

Please circle the most appropriate response for each statement using the following scale:

- 5 = Strongly Agree**
4 = Agree
3 = Neither Agree or Disagree
2 = Disagree
1 = Strongly Disagree

Communication Skills						
1.	Youth comprehend the material I share during educational workshops and club meetings.	5	4	3	2	1
2.	I present all the necessary information needed to instruct youth during their club meetings.	5	4	3	2	1
3.	I listen to the needs of youth and their concerns.	5	4	3	2	1
4.	Volunteers receive information in a timely manner.	5	4	3	2	1
5.	I am able to convey the philosophy and history of 4-H.	5	4	3	2	1
Organizational Skills						
6.	I coordinate meetings/programs efficiently.	5	4	3	2	1
7.	I efficiently schedule program/meeting time.	5	4	3	2	1
8.	I engage volunteers in the meetings/programs.	5	4	3	2	1
9.	Meetings/programs are conducted in an appropriate style for the age and learning abilities of the participants.	5	4	3	2	1
10.	Information is sent to youth and parents in a timely manner.	5	4	3	2	1
Program Management Skills						
11.	I understand and convey the organizational goals to leaders and volunteers	5	4	3	2	1
12.	All records of potential volunteers who are contacted are kept up to date and the Agent is informed of my progress in recruitment.	5	4	3	2	1
13.	Volunteer attendance records are kept to track participation involvement at various volunteer educational events.	5	4	3	2	1
14.	Recruitment strategies are documented and tracked for effectiveness.	5	4	3	2	1
15.	Marketing and promotional materials are prepared well in advance of publication deadlines.	5	4	3	2	1
Educational Design and Delivery Skills						
16.	Activities were created that were appropriate for all volunteers involved in the program offered.	5	4	3	2	1
17.	Workshops were designed in a systematic and easy to understand manner.	5	4	3	2	1
18.	I am able to relate material to volunteers' interests and needs.	5	4	3	2	1
19.	I am enthusiastic while presenting material.	5	4	3	2	1
20.	I demonstrated knowledge and understanding of the material.	5	4	3	2	1

Positive Youth Development Skills						
21.	I am able to relate to adult volunteers the need for youth involvement during planning and implementing programs.	5	4	3	2	1
22.	Adult volunteers learn techniques to offer leadership opportunities to youth.	5	4	3	2	1
23.	Mentoring skills are related to volunteers to help youth gain ownership of programs and projects.	5	4	3	2	1
24.	Volunteers learned to lead by example as teens step into volunteer leader roles.	5	4	3	2	1
25.	Volunteers learned ways to instruct youth in basic parliamentary procedures and officer duties.	5	4	3	2	1
Interpersonal Skills						
26.	I am easy to approach and answer questions without bias.	5	4	3	2	1
27.	I am friendly and caring to everyone.	5	4	3	2	1
28.	I am considerate when dealing with others.	5	4	3	2	1
29.	I am sensitive to the various learning styles and accommodate each in my teaching.	5	4	3	2	1
30.	I am truthful and fair in my dealings with others.	5	4	3	2	1

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Management Volunteer's Evaluation of Volunteer

Please circle the most appropriate response for each statement using the following scale:

- 5 = Strongly Agree**
4 = Agree
3 = Neither Agree or Disagree
2 = Disagree
1 = Strongly Disagree

Communication Skills		
1.	I comprehend the material presented to me during volunteer educational workshops and club meetings.	5 4 3 2 1
2.	All the necessary information I need to instruct youth during their club meetings is presented to me.	5 4 3 2 1
3.	My needs and concerns are listened to.	5 4 3 2 1
4.	I receive information in a timely manner.	5 4 3 2 1
5.	I am able to understand the philosophy and history of 4-H as presented to me.	5 4 3 2 1
Organizational Skills		
6.	Meetings/programs are efficiently coordinated.	5 4 3 2 1
7.	Program/meeting time is effectively Scheduled.	5 4 3 2 1
8.	I was engaged during the meetings/programs.	5 4 3 2 1
9.	Meetings/programs are conducted in an appropriate style for the age and learning abilities of the participants.	5 4 3 2 1
10.	I receive information in a timely manner.	5 4 3 2 1
Program Management Skills		
11.	The organizational goals were presented to me in a way that I understood.	5 4 3 2 1
12.	The Volunteer Leaders Advisor kept all records of potential volunteers I contacted up to date and the Agent is informed of his/her progress in recruitment of other volunteers.	5 4 3 2 1
13.	Attendance records are kept to track my participation and involvement at various volunteer educational events.	5 4 3 2 1
14.	Recruitment strategies that I used are documented and tracked for effectiveness.	5 4 3 2 1
15.	Marketing and promotional materials were prepared well in advance of publication deadlines.	5 4 3 2 1
Educational Design and Delivery Skills		
16.	Activities were created that were appropriate for all volunteers involved in the program offered.	5 4 3 2 1
17.	Workshops were designed in a systematic and easy to understand manner.	5 4 3 2 1
18.	Material presented, related to my interests and needs.	5 4 3 2 1
19.	The volunteer was enthusiastic while presenting material.	5 4 3 2 1
20.	The volunteer demonstrated knowledge and understanding of the material.	5 4 3 2 1

Positive Youth Development Skills		
21.	The volunteer is able to relate to me the need for youth involvement during planning and implementing programs.	5 4 3 2 1
22.	I learned techniques to offer leadership opportunities to youth.	5 4 3 2 1
23.	Mentoring skills were related to me to help youth gain ownership of programs and projects.	5 4 3 2 1
24.	I learned to lead by example as teens stepped into volunteer leader roles.	5 4 3 2 1
25.	I am better equipped to instruct youth in basic parliamentary procedures and officer duties.	5 4 3 2 1
Interpersonal Skills		
26.	The volunteer is easy to approach and answers questions without bias.	5 4 3 2 1
27.	The volunteer is friendly and caring to everyone.	5 4 3 2 1
28.	The volunteer is considerate when dealing with others.	5 4 3 2 1
29.	The volunteer is sensitive to my learning style and accommodates me in his/her teaching.	5 4 3 2 1
30.	The volunteer is truthful and fair in his/her dealing with others.	5 4 3 2 1

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