

# COUNTRY HAM PROJECT LEADER

#### **VOLUNTEER POSITION DESCRIPTION**

Kentucky 4-H Youth Development Program The University of Kentucky Cooperative Extension The University of Kentucky College of Agriculture

## **POSITION TITLE:**

Country Ham Project Leader

#### TIME REQUIRED / DURATION OF APPOINTMENT:

- 5 meetings for 1 hour
- January through September.
- 3 hours planning and preparation time

## LOCATION:

County Extension Office and the ham curing facilities

#### **GENERAL PURPOSE:**

Teach specific skills to 4-H members as outlined in the 4-H country ham project material. Advise members and parents about opportunities to showcase their completed projects (such as County and State Fair exhibits, etc.) including dates, locations and requirements

## SPECIFIC RESPONSIBILITIES:

- Pick up project material from the County Extension Office
- Distribute material to members of project group
- Assist members in selecting required materials for project completion
- Advise the 4-H professional of the members' progress
- Participate in volunteer development opportunities
- Follow all guidelines and policies of the University of Kentucky Cooperative Extension Service, the Kentucky 4-H program and the county 4-H program
- Encourage parental participation and support
- · Ability to organize information and materials
- Provide positive feedback to members

# QUALIFICATIONS:

- Must complete the Kentucky 4-H Volunteer Application and screening process and Complete the Livestock Volunteer certification
- Provide own transportation to meetings and activities
- Effective communication skills
- Ability to work with minimal supervision from professional staff
- A sincere interest in working with extension staff, volunteers, parents and youth
- Organization skills: ability to organize information and materials in a timely manner

- Ability to educate youth while nurturing positive self esteem, decision making, responsibility and leadership in youth
- A willingness to become familiar and work with the philosophy, guidelines and rules of the University of Kentucky CES, Kentucky 4-H Youth Development Program and the county 4-H program

#### **BENEFITS:**

- The opportunity to work with youth and/or adults providing support and growth experiences
- Receive intrinsic rewards at volunteer recognition events
- Volunteer development opportunity •
- Opportunity to share your skills, talents and interests •
- Orientation provided by Extension staff •
- Research shows that volunteering promotes improved health •
- Opportunity to learn how to cure a country ham

#### SALARY:

Unsalaried; volunteer. This position does not imply employment with the University of Kentucky

## MENTOR / SUPERVISING PROFESSIONAL:

Name: Title: Address: City, State, Zip: Phone: Fax: e-mail:

"I have read, understand and agree to fulfill the purpose and responsibilities of this volunteer position and further agree to accept guidance and direction from the supervisor. I am committing to involve individuals regardless of race, color, age, sex, religion, disability or national origin in educational experiences in cooperation with other Extension volunteers and Extension personnel. I also understand that failure to fulfill the purpose and responsibilities of the volunteer position and to accept guidance and direction from the supervisor could result in suspension of my position. I also understand that this volunteer position is renewable annually; I will notify the supervising professional if I am no longer interested in serving."

MARTIN-GATTON COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENT

Educational programs of Kentucky Cooperative Extension serve all people regardless of economic or social status

Signature of Volunteer

Signature of Extension Professional

Date

tion of disability

Date

#### Cooperative **Extension Service**

and will not discriminate on the basis of race, color, ethnic origin, national origin, creed, religion, political belief, sex, sexual orientation, gender identity, gender expression, pregnancy, marital status, genetic information, age, veteran st physical or mental disability or reprisal or retaliation for prior civil rights activity. Reasonable accommodation of dis Agriculture and Natural Resources may be available with prior notice. Program information may be made available in languages other than English. University of Kentucky, Kentucky State University, U.S. Department of Agriculture, and Kentucky Counties, Cooperating Family and Consumer Sciences 4-H Youth Development

Community and Economic Development Lexington, KY 40506



modated ith prior notification.