

## **Volunteer Position Description**

Community Arts Council Member  
Cooperative Extension Service  
University of Kentucky

## **POSITION TITLE:**

Community Arts Council Member

## **TIME REQUIRED:**

- Quarterly meetings (2-3 hours each)
- Optional support for community engagement events
- See local Community Arts Extension Council by-laws for term duration

## **LOCATION:**

County Extension Office, virtual meetings, or rotating community sites

## **GENERAL PURPOSE:**

Serve in an advisory capacity to help Extension staff shape arts programming that reflects community priorities. Council Members provide insight, identify opportunities, and strengthen partnerships that support sustainable community arts initiatives.

## **SPECIFIC RESPONSIBILITIES:**

- Attend and actively participate in quarterly council meetings
- Provide feedback on current and proposed arts programs
- Help identify community partners and collaboration opportunities
- Promote arts activities through local networks
- Represent the population and values of the broader community
- Respect confidentiality and open dialogue within the council
- Follow the policies and civil rights expectations of Extension

## **QUALIFICATIONS:**

- Applicants must complete volunteer application and screening process
- Provide own transportation to meetings and activities
- Interest in arts, culture, and community well-being
- Commitment to expanding access to the arts in local community
- Ability to work collaboratively with Extension staff and other council members
- Willingness to provide constructive and honest dialogue
- Willingness to serve as an ambassador for Community Arts Extension program

- Council members are expected to attend meetings and contribute meaningfully. If a member misses multiple meetings or becomes inactive, Extension staff may invite a new representative to maintain momentum and consistency in input.

## **BENEFITS:**

- Help shape arts programming to reflect local culture, values, and community priorities
- Build connections with leaders across arts, education, local government, and nonprofits
- Receive recognition for service at volunteer appreciation events and in Extension communications
- Contribute your experience, ideas, and insights to guide long-term planning and impact
- Access professional development opportunities, including training in arts-based community development
- Strengthen civic engagement and support public decision-making
- Enhance your leadership profile through active involvement with a respected public institution
- Improve community outcomes through your influence on creative placemaking and arts access
- Orientation and support provided by Extension professionals

## **SALARY:**

Unsalaries; volunteer. This position does not imply employment with the University of Kentucky.

## **SUPERVISOR:** (County Extension Agent responsible and accountable for this position)

Name:

Title:

Address:

City, State, Zip:

Phone:

Fax:

e-mail:

*"I have read, understand and agree to fulfill the purpose and responsibilities of this volunteer position and further agree to accept guidance and direction from the supervisor. I am committing to involve individuals regardless of race, color, age, sex, religion, disability or national origin in educational experiences in cooperation with other Extension volunteers and Extension personnel. I also understand that failure to fulfill the purpose and responsibilities of the volunteer position and to accept guidance and direction from the supervisor could result in suspension of my position. I also understand that this volunteer position is renewable annually; I will notify the supervising professional if I am no longer interested in serving."*

## **SIGNATURES:**

\_\_\_\_\_  
Signature of volunteer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of supervisor

\_\_\_\_\_  
Date

**Cooperative  
Extension Service**

Agriculture and Natural Resources  
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**MARTIN-GATTON COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENT**

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